SLPA-UAE
Sri Lankan Professionals Association — UAE

Request for Proposal

SLPA Financial Operations Management System

Cross-Platform Mobile Application

Document Title	Request for Proposal — SLPA Financial Operations Management System (SLPA-FOMS)
Document Reference	SIT-SLPA-FOMS-RFP-V1.0
Issued by	SLPA-UAE (Sri Lankan Professionals Association — UAE)
Issue Date	28 September 2026
Response Deadline	19 October 2026
Submission Method	Digital submission to the "Secretary SLPA" <secretary@slpauae.org>
Status	Open — Accepting Proposals from Qualified Vendors

1. Introduction and Background

1.1 About SLPA-UAE

Sri Lankan Professionals Association – UAE (SLPA UAE) is a UAE-based umbrella professional association representing a diverse network of Sri Lankan professionals through 10 affiliated professional member associations and a community of over 4.000 professionals and their families.

SLPA UAE serves as a platform for professional collaboration, knowledge exchange, industry engagement, and community development. The association works with professional bodies, corporate organizations, government and diplomatic stakeholders, and other strategic partners to facilitate professional programmes, networking initiatives, knowledge-sharing events, and community-focused projects.

With an established professional network and structured governance framework, SLPA UAE is well positioned to mobilize its member community, coordinate multi-stakeholder initiatives, and deliver programmes and services aligned with organizational and community objectives. SLPA-UAE manages a range of financial operations on behalf of its Member Associations, including the processing of inward remittances, outward payments, and financial reconciliation, all coordinated through the SLPA Treasurer, Chairman, Board of Directors, and Internal Auditor in conjunction with Member Association Treasurers and Lead Members.

1.2 Purpose of this RFP

SLPA-UAE is issuing this Request for Proposal (RFP) to invite qualified technology vendors to submit proposals for the design, development, deployment, and long-term support of the SLPA Financial Operations Management System (SLPA-FOMS), a cross-platform mobile application that automates and digitizes the financial workflows of SLPA-UAE and its Member Associations.

The current financial operations of SLPA-UAE are managed through manual, email-driven processes that are time-consuming, error-prone, and difficult to audit. The three core workflows; the Request for Invoice (RFI), Payment Advice Request (PAR), and Payment Voucher (PV); each require sequential multi-party approvals, manual document hand-offs, and individual email notifications. SLPA-UAE seeks to replace these manual processes with a structured, automated, role-based approval system delivered as a cross-platform mobile application.

1.3 Scope Summary

The SLPA-FOMS application shall include the following core modules and capabilities:

- Request for Invoice (RFI) workflow — end-to-end initiation, approval, and fund receipt confirmation.
- Payment Advice Request (PAR) workflow — multi-level approval chain with co-approval by the SLPA Chairman and SLPA Treasurer.
- Payment Voucher (PV) workflow — linked to PAR, mandatory written justification, combined approval chain.
- Automated email notification engine dispatching role-specific, system-generated notifications from a dedicated SLPA-managed email domain.
- Biometric and time-based OTP (TOTP) verification at all approval and rejection actions, with cryptographic proof logged by the backend.
- Role-based access control (RBAC) covering eight distinct stakeholder roles including a scoped account for the Finance Consultancy.
- Monthly ledger summary auto-generation and distribution to Member Association Treasurers, the SLPA Treasurer, and SLPA Auditor.
- Full immutable audit trail of all actions, approvals, rejections, and document exchanges.
- Companion web-based administration panel accessible via browser for SLPA-level officers.

2. RFP Process and Submission Guidelines

2.1 Schedule

Milestone	Date
RFP Issue Date	28 September 2026
Deadline for Clarification Requests	05 October 2026
SLPA-UAE Response to Clarifications	12 October 2026
Proposal Submission Deadline	19 October 2026
Shortlisting and Evaluation	Within 14 days of submission deadline
Vendor Presentations (if required)	To be scheduled by SLPA-UAE
Award Notification	Within 7 days of evaluation completion
Contract Signing	Within 10 days of award notification
Project Kick-off	Within 7 days of contract signing

2.2 Submission Requirements

All proposals must be submitted digitally in PDF format to the designated SLPA-UAE procurement contact. Each proposal submission shall include:

- Cover letter addressed to the SLPA-UAE Procurement Committee, on the vendor's official letterhead.
- Completed Vendor Profile section as specified in Section 4 of this RFP.
- Full technical proposal addressing all requirements in Section 5.
- Full commercial proposal including development investment breakdown, payment schedule, cloud infrastructure costs, and a five-year financial summary.
- Staffing plan including named team members and CVs or profiles for each proposed role.
- Portfolio of at least two completed mobile application projects with references or demonstrable outputs.
- Signed declaration of accuracy and compliance with all RFP terms.

2.3 Clarifications

All clarification requests must be submitted in writing to the designated SLPA-UAE procurement contact by the stated deadline. Responses to all clarifications will be shared with all participating vendors. Verbal clarifications will not be binding.

2.4 Disqualification

Proposals that do not meet the mandatory eligibility criteria in Section 3 will be disqualified without evaluation. Proposals that are incomplete, submitted after the deadline, or that contain materially false information will also be disqualified.

3. Mandatory Eligibility Criteria

All of the following criteria are mandatory. Vendors who do not meet every criterion listed below will be disqualified from evaluation. Supporting documentation must be included with the proposal.

> IMPORTANT: Failure to satisfy any single mandatory criterion below will result in immediate disqualification. Each criterion must be supported by verifiable documentation included in the proposal submission.

#	Mandatory Criterion	Supporting Evidence Required
MC-01	The vendor must be a legally registered company in the United Arab Emirates (UAE) with a valid trade licence or free zone registration at the time of proposal submission.	Copy of valid UAE Trade Licence or Free Zone Certificate.
MC-02	The vendor's UAE entity must have been continuously registered and operational for a minimum of two (2) years prior to the RFP submission date.	UAE Trade Licence clearly showing registration date of 2024 or earlier.
MC-03	The vendor must have demonstrable experience in delivering cross-platform mobile applications for commercial or institutional clients, whether local UAE clients or international clients.	Case studies or project summaries for a minimum of two completed mobile application engagements.
MC-04	The vendor must have demonstrable hands-on experience with Cloud Hosting, configuration, and management of cloud-hosted application environments.	Reference projects or project summaries confirming cloud deployment on at least one prior engagement.
MC-05	The vendor's proposed delivery team must include, at a minimum: a Flutter mobile engineer, a backend engineer, and a QA engineer, all with demonstrable prior experience in their respective roles.	CVs or profiles for all proposed team members, clearly stating relevant experience.
MC-06	The vendor must demonstrate industry experience in delivering mobile applications using Flutter or a comparable cross-platform mobile framework, evidenced through completed commercial or institutional projects.	Project case study or demonstrable output confirming cross-platform mobile framework usage.
MC-07	The vendor must confirm that the proposed delivery team has prior experience delivering financial management, workflow automation, or approval-chain applications, or similar enterprise mobile applications for professional organizations.	Project descriptions or case studies evidencing relevant prior domain experience.

3.1 Additional Qualification (Non-Mandatory)

The following criterion is not mandatory but will be treated as an additional qualification and will contribute positively to the vendor's evaluation score:

#	Additional Qualification	Scoring Impact
AQ-01	The vendor has a registered branch office, subsidiary, or operational presence in Sri Lanka.	Qualifies for additional points under Vendor Capability scoring. Supporting evidence: registration certificate or incorporation document for the Sri Lanka entity.
AQ-03	The vendor has prior international project experience involving cross-border client engagements (e.g. UAE-based projects for Sri Lankan, South Asian, or Southeast Asian clients).	Qualifies for additional points under International Experience scoring.

4. Vendor Profile Requirements

Vendors must complete and include the following profile information in their proposal submission. All information is subject to verification by SLPA-UAE.

4.1 Company Information

Field	Vendor to Complete
Legal Company Name	
UAE Trade Licence / Registration Number	
UAE Registration Date	
Free Zone or Mainland Registration	
Registered Address (UAE)	
Primary Contact Name	
Primary Contact Designation	
Primary Contact Email	
Primary Contact Phone	
Company Website	
Branch Office in Sri Lanka (Yes/No)	
Sri Lanka Entity Name (if applicable)	
Sri Lanka Registration Number (if applicable)	

4.2 Team Profile

Vendors must provide the following information for each proposed team member. CVs or profiles must be attached as an annex to the proposal.

Role	Name	Years of Experience	Relevant Prior Projects	Certifications / Qualifications
Flutter Mobile Engineer				
Backend Engineer				
QA Engineer				
Project Manager				
UI / UX Designer (if proposed)				

4.3 Project Portfolio

Vendors must provide a minimum of two and a maximum of five project case studies demonstrating mobile application delivery. Each case study must include the fields below.

Field	Project 1	Project 2	Project 3 (optional)
Project Name / Title			
Client Name (or Anonymous if NDA)			
Client Location / Country			
Year Delivered			
Platform (iOS / Android / Both)			
Framework Used			
Cloud Provider Used			
Brief Description (2-3 sentences)			
Relevant Technologies			
Reference Contact (if available)			

5. Technical Requirements

The following technical requirements must be addressed in full in the vendor's proposal. Vendors must indicate their approach to each requirement and confirm compliance or state any exceptions or alternatives.

5.1 Platform and Framework

Ref	Requirement	Compliance (Confirm / Partial / Exception)
TR-01	The application must be delivered as a cross-platform mobile application running natively on both Android (Android 9.0+) and iOS (iOS 17.0+).	
TR-02	The application must be built using Flutter (Dart) as the primary cross-platform mobile framework, producing a single shared codebase for both platforms.	
TR-03	A companion web-based administration panel must be delivered, accessible via a standard web browser on desktop, for SLPA-level officers.	
TR-04	The web administration panel must be built using React.	

5.2 Backend and API

Ref	Requirement	Compliance
TR-05	The backend must be delivered as a RESTful API, built using FastAPI.	
TR-06	The API must implement role-based access control (RBAC) enforced at both API and database levels, with eight defined roles.	
TR-07	All approval and rejection actions must require biometric verification (fingerprint or face ID via Flutter's local_auth plugin) or a time-based OTP (TOTP). Upon verification, the backend must log the user ID, UTC timestamp, action, document reference, and a cryptographic token.	
TR-08	The notification engine must dispatch system-generated emails automatically at each workflow step from a dedicated SLPA-managed email domain, with DKIM, SPF, and DMARC configuration.	
TR-09	Session management must include configurable automatic timeout on inactivity.	
TR-10	The API must support document upload (PDF, JPG, PNG), storage, and access-controlled retrieval for all RFI, PAR, and PV attachments.	

5.3 Database

Ref	Requirement	Compliance
TR-11	The primary database must be PostgreSQL, hosted on Cloud Database for PostgreSQL.	
TR-12	The database must maintain a full, immutable audit log of every action, approval, rejection, upload, and system event, accessible only to the SLPA Treasurer, SLPA Chairman and Auditor.	
TR-13	All stored documents and sensitive fields must be encrypted at rest using AES-256.	
TR-14	Daily automated backups with point-in-time recovery capability must be configured on the production database.	

5.4 Cloud Infrastructure

Ref	Requirement	Compliance
TR-15	The entire application stack must be hosted on Cloud.	
TR-16	The vendor must propose and configure Could App Service for API and web admin hosting, Cloud Database for PostgreSQL for the primary database, and Cloud Blob Storage for document storage.	
TR-17	All data in transit must be encrypted using TLS 1.3.	
TR-18	Cloud Monitor and Log Analytics must be configured for system health monitoring, alerting, and audit log pipeline.	
TR-19	Cloud Key Vault must be used for secrets management and storage of cryptographic tokens.	
TR-20	The architecture must be horizontally scalable to accommodate growth in the number of Member Associations and transaction volumes over the contract term.	

5.5 Workflow Modules

Ref	Requirement	Compliance
TR-21	The RFI module must support the full six-step workflow: MA Treasurer submission → MA Lead Member approval → SLPA Treasurer Approval → SLPA Chairman Approval → Finance Consultancy in-app notification and invoice upload → System distribution to MA → SLPA Chairman fund receipt confirmation.	
TR-22	The PAR module must support the full multi-level approval workflow including: MA Treasurer submission (with invoice availability decision and mandatory PV creation if no invoice) → MA Lead Member approval → SLPA Treasurer approval → SLPA Chairman approval → SLPA Board of Director approval → payment advice upload and distribution.	
TR-23	The PV module must be mandatorily linked to a PAR reference, must require a written justification, and must travel through the same approval chain as the PAR as a combined package.	
TR-24	The monthly ledger module must automatically generate and email a PDF financial summary for each Member Association by the 10th of each calendar month, including inward remittances, outward payments, admin transfers, bank charges, and opening and closing balances.	
TR-25	The Finance Consultancy must be provisioned as a scoped user account with access limited to assigned RFI records and payment advice notifications. Finance Consultancy must be able to upload completed invoice documents directly into the application.	
TR-26	All transaction reference numbers must be auto-generated in the format SLPA-<MA>-<TYPE>-##/YY.	

5.6 Security

Ref	Requirement	Compliance
TR-27	The vendor must conduct an independent Vulnerability Assessment and Penetration Test (VAPT) prior to go-live and remediate all findings to SLPA-UAE's satisfaction before production deployment.	
TR-28	The application must comply with applicable UAE data protection regulations and GDPR principles in the handling of personal and financial data.	
TR-29	All push notifications must not expose transaction amounts or personal data in the notification preview text.	
TR-30	The application stores must meet Apple App Store and Google Play Store security review requirements.	

6. Functional Requirements

Ref	Functional Requirement	Priority
FR-01	Role-based login with TOTP 2FA at login for all eight defined roles.	Mandatory
FR-02	Biometric (fingerprint / face ID) or TOTP verification at the point of every Approve and Reject action.	Mandatory
FR-03	Auto-generation of unique reference numbers for RFI, PAR, and PV in the format SLPA-<MA>-<TYPE>-##/YY.	Mandatory
FR-04	File attachment upload (PDF, JPG, PNG, max 10MB per file) on RFI, PAR, and PV forms.	Mandatory
FR-05	In-app push notification and system email triggered at every workflow transition.	Mandatory
FR-06	Reject action must require a mandatory written rejection reason before confirmation.	Mandatory
FR-07	Rejected transactions must loop back to the originating submitter with the rejection reason displayed.	Mandatory
FR-08	Real-time workflow status tracking visible to all authorized stakeholders for each transaction.	Mandatory
FR-09	Workflow timeline view on each transaction record showing completed, current, and upcoming steps with actor names and timestamps.	Mandatory
FR-10	MA-level users must have visibility restricted to records belonging to their own Member Association only.	Mandatory
FR-11	SLPA-level officers (Treasurer, Chairman, Board of Director, Internal Auditor) must have cross-MA visibility of all records.	Mandatory
FR-12	Finance Consultancy scoped account must have visibility limited to assigned RFI records and payment advice notifications only.	Mandatory
FR-13	In-app notification centre with unread badge count, filter by type, and tap-to-navigate to relevant transaction.	Mandatory
FR-14	Monthly ledger auto-generation by the 10th of each month in PDF format, emailed and available for in-app download.	Mandatory
FR-15	Immutable audit log accessible to SLPA Treasurer, SLPA Chairman and Auditor, showing user ID, action, document reference, timestamp, and cryptographic token per entry.	Mandatory
FR-16	PAR form must prompt the MA Treasurer to confirm invoice availability; if not available, the system must prevent PAR submission until a linked PV is created.	Mandatory
FR-17	Digital signature capture in-app for the Payment Voucher recipient field.	Mandatory
FR-18	SLPA Chairman fund receipt confirmation on RFI records, with date-of-receipt input.	Mandatory
FR-19	System must prevent any MA-level user from directly contacting or messaging the Finance Consultancy through any mechanism within the application.	Mandatory
FR-20	Profile and settings screen with biometric toggle, TOTP authenticator setup, and notification preferences.	Mandatory
FR-21	Offline graceful degradation — application must display a clear offline indicator when connectivity is lost and queue pending actions for submission on reconnection.	Desirable
FR-22	Dark mode support on both iOS and Android.	Desirable
FR-23	Multilingual support (English primary; Sinhala as an optional future phase).	Desirable

7. Delivery Team Requirements

The following team structure is the minimum required for this engagement. Vendors must propose named individuals for each role and include CVs or profiles. SLPA-UAE reserves the right to request interviews with proposed team members prior to contract award.

Role	Mandatory Experience Requirements
Flutter Mobile Engineer	Minimum 2 years of Flutter/Dart mobile development experience. Must have delivered at least one published application on Google Play Store or Apple App Store. Experience with the local_auth plugin for biometric integration is required.
Backend Engineer	Minimum 2 years of backend API development experience using FastAPI. Experience with PostgreSQL, RESTful API design, and JWT or OAuth authentication. Prior experience integrating SMTP-based notification systems is required.
Project Manager	Minimum 3 years of software project management experience. Must have managed at least one cross-platform mobile application delivery from initiation through production go-live. Experience working with clients in the UAE, the United Kingdom, the United States, or comparable international markets is strongly preferred.
QA Engineer	Minimum 2 years of mobile application QA experience including functional, regression, and load testing. Familiarity with Flutter testing tools. Experience in coordinating UAT with non-technical end users.
UI / UX Designer	Minimum 2 years of mobile UI/UX design experience. Must provide portfolio samples of prior mobile application designs. Experience designing for enterprise or financial applications is preferred.

7.1 Team Continuity

The vendor must commit to keeping the proposed team members on this engagement for the full duration of the contract. Any proposed change to a named team member must be notified to SLPA-UAE in writing no less than 14 days in advance, with an equivalent or more qualified replacement proposed for SLPA-UAE's approval.

7.2 Prior Industry Experience

Team members proposed for this engagement must collectively demonstrate the following prior industry experience:

- Experience delivering financial management, workflow automation, or approval-chain mobile or web applications for professional organizations, associations, corporations, or government bodies.
- Experience working with multi-stakeholder approval systems involving role-based access control.
- Experience integrating biometric authentication (fingerprint/face ID) in production mobile applications.
- Experience with Cloud deployment and management, including App Service, PostgreSQL, and Blob Storage.
- Experience with automated email notification systems, including SMTP relay and DKIM/SPF/DMARC configuration.
- Experience delivering projects for clients based in or operating in the UAE, the international markets, Sri Lanka, or comparable emerging markets.

8. Deliverables and Milestones

The vendor is expected to deliver the following milestone-based outputs. The exact schedule will be agreed upon at the Discovery phase and formalized in the project plan.

Milestone	Deliverable	Acceptance Criteria
M1	Discovery & Requirements Report	Confirmed MA list, role definitions, workflow edge cases, email domain setup requirements, and Finance Consultancy account requirements signed off by SLPA-UAE.
M2	UI/UX Design & Prototype	Screen-by-screen wireframes and clickable prototype for all 16+ defined screens reviewed and signed off by SLPA-UAE before development commences.
M3	Backend Architecture Document	Confirmed API structure, data models, RBAC schema, audit log design, SMTP configuration, and Cloud resource plan.
M4	Core Module Development	Functional RFI, PAR, and PV workflow modules delivered to staging with biometric/TOTP approval, notification engine, and RBAC implemented and passing QA test suite.
M5	Monthly Ledger Module	Auto-generation and email distribution of monthly ledger reports confirmed functional on staging with simulated MA data.
M6	Security Hardening & VAPT	VAPT completed by an independent security reviewer, all findings remediated, VAPT closure report accepted by SLPA-UAE.
M7	UAT & Training	Structured UAT walkthroughs completed with SLPA officers, MA Treasurers, and Finance Consultancy. All critical defects resolved. Training delivered for all user roles.
M8	Production Go-Live	Application live on production environment. Both app stores approved and published. Post-launch hypercare support window active.
Ongoing	Annual Maintenance & Support	Agreed AMC engagement covering bug fixes, security patches, OS compatibility updates, and a defined support SLA.

9. Commercial Requirements

9.1 Development Investment

Vendors must submit a line-item breakdown of the development investment covering each phase and milestone from Discovery through Go-Live. The breakdown must be quoted in UAE Dirhams (AED). All figures must be inclusive of the vendor's professional fees, team costs, and applicable taxes. No hidden charges are acceptable.

9.2 Payment Schedule

SLPA-UAE requires a milestone-based payment structure. Vendors must propose a payment schedule tied to the delivery milestones defined in Section 8.

The preferred schedule is:

- First installment — upon contract signing and project kick-off.
- Second installment — upon delivery of functional modules to staging and UAT commencement.
- Final installment — upon production go-live and formal client acceptance.

Vendors may propose alternative instalment structures with clear justification.

9.3 Cloud Infrastructure Costs

Vendors must provide a detailed breakdown of recurring cloud infrastructure costs on Cloud Infrastructure, itemized by service. Infrastructure costs must be quoted in United States Dollars (USD), with a separate AED conversion applied at a stated exchange rate for the five-year financial summary. The cloud infrastructure estimate must cover at minimum: App Service (API and web admin), Database for PostgreSQL, Blob Storage, Key Vault, SMTP relay, and Log Analytics.

9.4 Annual Maintenance Cost (AMC)

Vendors must propose an Annual Maintenance Cost (AMC) covering: bug fixes and minor enhancements, security patches, mobile OS compatibility updates (iOS and Android major releases), and a defined support SLA with response time commitments. The AMC must be quoted in AED per year for a minimum five-year period.

9.5 App Store Deployment

Vendors must confirm and disclose the one-time and recurring charges associated with:

- Google Play Store Console: USD 25 one-time registration fee.
- Apple App Store Developer Programme: USD 99 per year.

9.6 Five-Year Financial Summary

Vendors must include a five-year financial summary table covering: Implementation and Integration Cost (Capex), Application Hosting (annual, converted to AED), and AMC (annual). The table must show individual year-on-year figures for Years 1 through 5 and a Total column.

10. Evaluation Criteria and Scoring

Proposals that meet all mandatory eligibility criteria in Section 3 will be evaluated against the following weighted scoring framework. The maximum total score is 100 points.

Category	Weight	Key Factors
Technical Compliance	30%	Completeness and quality of technical proposal addressing all TR requirements in Section 5; clarity of proposed architecture; approach to security and VAPT.
Vendor Capability	20%	UAE registration and operational history; presence and experience in Sri Lanka (additional qualification); overall company profile and credibility.
Portfolio and Track Record	20%	Quality and relevance of submitted project case studies; international project experience; prior Flutter and Cloud solution engagements; client references.
Team Experience	15%	Seniority and relevance of proposed team members; prior experience in financial workflow, mobile, and Cloud solution projects; industry domain knowledge.
Commercial Competitiveness	10%	Value for money, transparency of cost breakdown, reasonableness of AMC, and clarity of payment schedule.
Methodology and Delivery Plan	5%	Quality of proposed delivery methodology, milestone plan, risk mitigation approach, and QA strategy.

10.1 Detailed Scoring Breakdown

Ref	Criterion	Max Score	Notes
TC-01	Proposed technology stack matches or exceeds the specified preferred stack (Flutter, Fast API, PostgreSQL, Cloud Hosting).	8	Full marks for exact match; partial for equivalent.
TC-02	Architecture design demonstrates scalability, security, and resilience.	8	
TC-03	Approach to security hardening, encryption, and biometric/TOTP integration is clearly defined and credible.	8	
TC-04	Proposal addresses all functional requirements in Sections 5 and 6.	6	
VC-01	UAE entity registered for 2+ years with valid license.	5	Mandatory threshold; scoring rewards tenure beyond 2 years (e.g. 3-5 years = 4pts, 5+ years = 5pts).
VC-02	Registered branch or operational entity in Sri Lanka.	5	Additional qualification: full 5 marks if evidenced; 0 if absent.
VC-03	Demonstrated international project experience with cross-border clients.	5	
VC-04	Overall company profile, client base, and organizational credibility.	5	
TE-01	Flutter engineer with 2+ years' experience and published app evidence.	5	
TE-02	Backend engineer with Fast API and Cloud hosted solutions experience.	5	
TE-03	Project manager with UAE, UK, or international client delivery experience.	5	
TE-04	Team has prior financial/workflow/approval-chain application experience.	5	
PR-01	Relevant mobile application case studies submitted demonstrating commercial or institutional delivery experience.	5	
PR-02	Prior cloud hosting experience evidenced in portfolio.	5	

Ref	Criterion	Max Score	Notes
PR-03	International or cross-border project experience in portfolio.	5	
CC-01	Development investment is transparent, itemized, and competitive.	5	
CC-02	AMC and 5-year financial summary are complete and clearly presented.	5	
MD-01	Delivery methodology is phased, credible, and milestone-based.	3	
MD-02	Risk mitigation plan is specific and demonstrates prior experience.	2	
	Total Maximum Score	**100**	

11. Terms and Conditions

11.1 Intellectual Property

All deliverables, source code, designs, documentation, and other work products developed specifically for this engagement shall become the exclusive intellectual property of SLPA-UAE upon final payment. The vendor retains no license to use, resell, or repurpose SLPA-UAE-specific deliverables without prior written consent from SLPA-UAE.

11.2 Confidentiality

All information shared by SLPA-UAE in connection with this RFP, including but not limited to workflow details, member data, financial figures, and system requirements, is confidential and must not be disclosed to any third party. Vendors must sign a non-disclosure agreement upon request.

11.3 No Commitment

This RFP does not constitute a commitment or obligation by SLPA-UAE to award a contract. SLPA-UAE reserves the right to cancel this RFP, reject any or all proposals, issue a revised RFP, or negotiate with any vendor at its sole discretion without incurring any liability.

11.4 Accuracy of Information

All information provided in the vendor's proposal must be accurate and verifiable. SLPA-UAE reserves the right to disqualify any vendor whose submission is found to contain materially false, misleading, or unverifiable information at any stage of the evaluation or contract process.

11.5 Governing Law

This RFP and any resulting contract shall be governed by the laws of the United Arab Emirates. Any disputes arising from this process shall be subject to the jurisdiction of the courts of the UAE.

11.6 Proposal Costs

All costs incurred in the preparation and submission of a proposal in response to this RFP shall be borne entirely by the vendor. SLPA-UAE shall not be liable for any such costs regardless of the outcome of the evaluation.

11.7 Change Management

Any work outside the agreed scope of the contract must be raised as a formal change request, assessed, documented, and approved by SLPA-UAE in writing before commencement. SLPA-UAE will not be liable for costs incurred on unauthorized work.

Procurement Committee
Sri Lankan Professionals Association (SLPA) — UAE
For all RFP enquiries and submission, contact via "Secretary SLPA" <secretary@slpauae.org>.